



गुजरात केन्द्रीय विश्वविद्यालय
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)
CENTRAL UNIVERSITY OF GUJARAT
(Established by an Act of Parliament of India, No 25 of 2009)

F. No. 9-22(3)/2015-Admn/S 769

2nd December, 2016

Notification No. 89/2016-17

Sub: Constitution of Guest House Committee of Central University of Gujarat.
Ref: Directions of Hon'ble Vice Chancellor, dated: 02/12/2016.

Preamble:

The Central University of Gujarat has rented three(3) apartments at Shree Rang Oasis, situated at Randesan, Gandhinagar to be used as its Guest House to accommodate various guests attending meetings and other assignments and engagements of the University. It is felt that there should be a Committee to monitor and supervise maintenance, upkeep and accounts of the Guest House. Hence, by the direction of the Hon'ble Vice Chancellor, a Guest House Committee consisting of the following members is constituted for a period of one(1) year with immediate effect.

1. Prof. Alok Kumar Gupta, Dean, SLL&CS, CUG - Chairperson
2. Dr. Paulami Sahu, Assistant Professor, SESD, CUG
3. Dr. Kshamandhi Adabar, Assistant Professor, CSREP, CUG
4. Dr. Beryl Anand, Assistant Professor, CSRGTP, CUG
5. Shri. Shamsher Singh, Section Officer, F&A, CUG
6. Shri. Mukesh Pramdar, Assistant Registrar, CUG -Convener.

Terms and Conditions:

Guest House Committee will have the following responsibilities:

1. To oversee and ensure the proper maintenance of Guest House in terms of upkeep and logistics.
2. To supervise amenities and ensure quality of food served at the Guests House.
3. To supervise the receipts and expenditure related to Guest House transactions.
4. To oversee allocation of accommodation to the guests of the University and ensure proper maintenance of records.
5. To review financial transactions and offer suggestions for improving facilities.
6. To oversee purchases and stock of furniture, provisions, appliances and consumables.

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The Committee may meet once in a month to review issues stated above, and appraise the administration and recommend measures for proper maintenance and monitoring of Guest House.


Registrar

02/11/16

Copy to:

1. All the concerned members
2. All Deans
3. Director, Sector-30 campus
4. DSW
5. Provost
6. FO (Offg.)
7. CoE (Offg.)
8. All Chairpersons/Coordinators of Centre (By Email)
9. All Teaching and Non-Teaching Staff (By Email)
10. ICT Chairperson – with a request to post this Notification on University Website
11. Assistant Librarian
12. AR – VC Office
13. Finance & Accounts Department
14. Admission & Evaluation Department
15. Deans office (Sector-29 & 30 Campus)
16. Notification file
17. Guard file