



गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)

**CENTRAL UNIVERSITY OF GUJARAT**

(Established by an Act of Parliament of India, No 25 of 2009)

F.No.1-61/2014-Admn. / 1655

19/03/2021

**Circular No. 66/2020-21**

**Sub: Precautionary measures to prevent spread of Corona Virus Phase-II.**

Due to increase in COVID 19 cases again, I am directed to convey that all students, teaching and non-teaching staff of CUG to follow the following guidelines to prevent spread of Corona Virus Phase-II during office working hours:

- (a). All concerned should follow social distancing norms at all the times. **All the staff should wear masks all the times and sanitize or wash their hands frequently.**
- (b). Meetings, as far as feasible, should be done through **video conferencing**. Number of persons attending the meetings should be minimum possible.
- (c). All officials may be advised to take care of their own health and look out for respiratory symptoms/fever, etc. and if feeling unwell, should leave the workplace immediately after informing their reporting officers.
- (d). **Security personnel at the gate to carry out temperature check of all staff or visitor entering the University premises.**
- (e). **Before entering to the Office all staff and visitors should use Hand sanitizer.**
- (f). Visitors are not permitted to visit the University. However, if any genuine requirement they will seek prior permission from the concerned Authorities and park their vehicles outside the gate. They must follow the Covid-19 pandemic safety procedure (ie he must wear mask all the times and sanitize or wash their hands frequently. If he has any fever/flu-like sign/symptoms, cough & cold must inform security person. Luggage, bag etc available with visitor he must deposit the same at gate to security person. All are requested to cooperate with the security person.
- (g). Further, it is also conveyed that all guidelines issued by GoI, MoE, UGC, GoG and CUG circulated earlier to be followed by all meticulously.
- (h). The above instructions shall be in force with immediate effect and till further orders.

*[Signature]*  
19/03/2021  
Registrar

**Copy to (By email):**

1. All Deans
2. FO (Offg.)
3. CoE (Offg.)
4. DSW/Provost/Proctor
5. Circular file
6. PA to VC – for kind information of the Hon'ble Vice Chancellor.
7. All Officers
8. All Teaching and Non-Teaching Staff
9. ICT Chairperson – with a request to upload this circular on the University website.

**Hindi version of this Circular will follow.**



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