

# **CENTRAL UNIVERSITY OF GUJARAT GANDHINAGAR**

## **Minutes of the 24<sup>th</sup> Meeting of the Executive Council held on 16<sup>th</sup> July 2018 at 10:30 AM in the VLRC Conference Hall of the University at Sector – 29 Campus.**

The twenty-fourth meeting of Executive Council (EC) of Central University of Gujarat was convened on the 16<sup>th</sup> March 2018 at 10:30 a.m. in the premises of the University to deliberate on the agenda circulated earlier and to take decisions on the important academic matters.

The meeting of the Executive Council started with Hon'ble Vice-Chancellor, Prof. S. A. Bari welcoming the members who were present. The following members were present in the meeting:

1. Prof. Gopa Kumar
2. Prof. C N Patel
3. Prof. Sanjay Kumar Jha
4. Prof. J.P.N Mishra
5. Prof. T. Bagchi
6. Prof. Indira Dutta
7. Prof. Vinai Kumar Donthula
8. Prof. Sanjeev Kumar Dubey
9. Prof. Alok Kumar Gupta

The following members could not attend the meeting and were granted leave of absence.

1. Prof. B A Chopade
2. Prof. Pankaj Arora
3. Prof. Amita Singh
4. Prof. Atul Kumar Johri
5. Prof. T. V Kattimani
6. Prof. Y. Narasimhulu
7. Prof. A.M. Pathan
8. Prof. M. K. Sridhar
9. Prof. Shekhar Chandratre

Before the House took the items on the agenda for deliberations, Hon'ble Vice-Chancellor brought to the notice of the House a few major events and achievements of the University since the last meeting of EC.

- (1) The University had successfully carried out the online admission process for A.Y. 2018-19 on 15<sup>th</sup> July 2018. The university had been admitting students through online entrance test for last two year. For A.Y. 2018-19, the test was conducted through 32 Exam Centres spread across the country.
- (2) The university had received very good response on online application portal and it is hopeful of enrolling about 400 of students in various School/Centres in A.Y. 2018-19. In view of this prospect and intimation from the owner of Pethapur Hostels, the university would hire new hostel building to accommodate its students. An agenda item in this regard would be placed before the House for consideration.
- (3) A new development in the matter of land allocation to university was that the university had received a letter from the Collector of Vadodara asking the university

to pay an amount of Rs. 1,02,43,661/- to the Govt. of Gujarat for the purpose of registering land in its name. The university had requested MHRD to permit the university to register land allotted by Govt. of Gujarat in its name and sanction of Rs. 1,02,43,661/-. The MHRD vide its letter dated 12.06.2018 has given the permission as well as the desired financial assistance through UGC. An agenda item in this regard would be placed before the House for noting.

(4) At the Revised Cost Estimates (RCE) meeting held by MHRD on 05.06.2018, Ministry officials had informed that the university may be provided approval for construction of an estimated 75000 sq. meters of buildings in the first phase of construction project ending 2020. The university is in the process of expediting the formalities of land transfer and is hoping to organize the foundation stone laying ceremony as early as possible.

(5) The university is expecting Audit of C & AG in August, 2018 and is prepared for it.

The House noted all these updates and then at the direction of the Hon'ble Vice Chancellor, the Registrar took up the items on the agenda for deliberation.

**Agenda No.01/24/EC/16.07.2018**

**To confirm the Minutes of 23<sup>rd</sup> meeting of the Executive Council held on 28.03.2018.**

**Resolution 1:** As no comments/suggestions were received from members on the minutes, the House resolved to confirm and approve the minutes of 23<sup>rd</sup> meeting of Executive Council.

**Agenda No.02/24/EC/16.07.2018**

**To take note of and approve the action taken report on the Minutes of the 23<sup>rd</sup> meeting of the Executive Council held on 28.03.2018**

**Resolution 2:** The action taken report on the resolutions of the 23<sup>rd</sup> Meeting of the Executive Council was noted by the members of the Executive Council

**Agenda No.03/24/EC/16.07.2018**

**To note the grant of Visitor's assent to Statute 10 of the university**

**Resolution 3:** The House noted the Hon'ble Visitor's assent granted to Statue 10 of the university concerning the constitution of the Court as well as the subsequent action being taken by the university with regard to notification and nomination.

**Agenda No.04/24/EC/16.07.2018**

**To note the communication of MHRD permitting the university to register land allotted by Govt. of Gujarat in its name and sanction of Rs. 1,02,43, 661/- for the purpose**

**Resolution 4:** The House noted MHRD's permission to the university for registering the land allotted by Govt. of Gujarat in its name and a sanction of Rs. 1,02,43,661/- for the purpose to be released through UGC.

**Agenda No.05/24/EC/16.07.2018**

**To note the notification and finalization of tenders for hiring manpower and security services in the university**

**Resolution 5:** The House noted the finalization of tenders for hiring manpower and security services in the university and identification of the new agencies for both these services.

**Agenda No.06/24/EC/16.07.2018**

**To note and approve the appointment of Prof. H. B. Patel as the Dean of School of Education**

**Resolution 6:** The House noted and approved the appointment of Prof. H. B. Patel as the Dean of School of Education for a period of three years vide a notification dated 05/04/2018.

**Agenda No.07/24/EC/16.07.2018**

**To note and approve superannuation of Prof. Muttayya from university on 31<sup>st</sup> May, 2018**

**Resolution 7:** The House noted and approved the superannuation of Prof. Muttayya from the university on 31<sup>st</sup> May, 2018.

**Agenda No.08/24/EC/16.07.2018**

**To note and approve the extension of Child Care Leave (CCL) to Dr. Sarala Dasari and Dr. Jayashree Ambewadikar**

**Resolution 8:** The House noted and approved the extension of Child Care Leave (CCL) to Dr. Sarala Dasari and approved CCL to Dr. Jayashree Ambewadikar as per GoI rules.

**Agenda No.09/24/EC/16.07.2018**

**To ratify the university notification on establishment of School of National Security Studies following UGC's approval for upgradation of Centre for Security Studies to School of National Security Studies**

**Resolution 9:** The House ratified the university notification on establishment of School of National Security Studies following UGC's approval for upgradation of Centre for Security Studies to School of National Security Studies.

**Agenda No.10/24/EC/16.07.2018**

**To ratify approval granted to Dr. Hemang Desai to present a paper at international conference to be held at Constantine, the Philosopher University, Nitra, Slovakia**

**Resolution 10:** The House ratified the approval granted to Dr. Hemang Desai, DR (Academic), to present a paper at international conference to be held at Constantine, the Philosopher University, Nitra, Slovakia.

**Agenda No.11/24/EC/16.07.2018**

**To ratify Student Intake, Programs Offered & Admission Prospectus for A.Y. 2018-19**

**Resolution 11:** The House ratified the Student Intake, Programs Offered and Admission Prospectus for A.Y. 2018-19.

**Agenda No.12/24/EC/16.07.2018**

**To ratify re-fixation of pay of university employees as per the recommendations of the 7<sup>th</sup> CPC**

**Resolution 12:** Hon'ble Vice Chancellor pointed out that the University had constituted internal and external Committees to re-fix the pays of employees of the university as per the new pay matrix. Both the Committees had revised and finalized the pay of each employee of the university. However, certain cases of re-fixation are being reviewed and scrutinized which may be placed before the House in due course of time. In view of this, the House resolved that the agenda item, carrying the finalized re-fixation of all employees, may be replaced before the House in its subsequent meeting.

**Agenda No.13/24/EC/16.07.2018**

**To consider and approve the recommendations of Pay Fixation Review Committee constituted to look into the representations of employees of the university**

**Resolution 13:** The House was informed that Hon'ble Vice Chancellor had constituted the Committee to look into representations of employees of the university concerning the re-fixation of pay upon implementation of 7<sup>th</sup> CPC in university. Further, as a few clarifications were required on the Committee's Report, they would be sought from the Committee. The House considered the matter and approved it directing the university to take further needful action in the best interest of the university employees after the clarifications are received.

**Agenda No.14/24/EC/16.07.2018**

**To consider and approve the recommendations of the Departmental Promotion Committee (DPC) for promotions of various non-teaching staff of the university**

**Resolution 14:** The recommendations of the Committee in case of 04 employees of Group C and 03 employees of Group B in non-teaching cadres were placed before the House. The House noted that the Departmental Promotion Committees had found all the employees eligible for promotion. The Registrar pointed out that the audit paras raised in case of the promotion of these employees in F.Y. 2014-15 objected to the non-observance of procedure before extending promotions. Now, the university has followed the procedure as per its ordinance and placed the cases of these employees before the House. It was pointed out by other members that since the audit objection on these promotions was concerned with procedural lapse and not eligibility, these employees should be given promotion from the date they've become eligible as per rules as a regularizing measure. The House unanimously approved the observation and resolved that the promotions in the following cases be given as per the existing ordinance and eligibility for the same may be fixed in the best interest of the employees:

<b>Name of the Employee</b>	<b>Cadre to which Promoted</b>
1. Mr. Mukesh Parmar	Personal Secretary
2. Mr. Tarun Soni	Section Officer
3. Mr. Shamsher Singh	Section Officer
1. Mr. Jayesh Parmar	Upper Division Clerk
2. Mr. Mukesh Chavda	Upper Division Clerk
3. Ms. Rinal Patel	Upper Division Clerk
4. Ms. Bela Cholaviya	Upper Division Clerk

**Agenda No.15/24/EC/16.07.2018**

**To consider and approve the extension of charge allowance to Non-teaching staff of University**

**Resolution 15:** The House considered the issue of extending admissible monetary benefit as per FR 49 (iii) of GoI rules to all eligible non-teaching officials of the university.

**Agenda No.16/24/EC/16.07.2018**

**To consider and approve the recommendations of the committee on inviting Prof. S. L. Hiremath as Professor in School of Social Sciences**

**Resolution 16:** In pursuance of the Resolution No. 05 of the Executive Council taken in its meeting dated 26.07.2017, the university took steps under section 19(1) of Central Universities Act, 2009 and proceeded with the assessment of CV of Prof. S. L. Hiremath as per procedure through an Expert Committee. The recommendations of the Committee were placed before the House. The House considered the recommendations of the expert committee on inviting Prof. S. L. Hiremath as Professor in School of Social Sciences of the university. As one of the Executive Council members expressed his reservations on the matter due to a Public Interest Litigation (PIL) having been filed in Hon'ble High Court of Gujarat wherein Prof. Hiremath's name appears in his appointment as the Registrar of Central University of Gujarat. Though some of the members of the House referred to the resolution of 20<sup>th</sup> meeting of Executive Council in this regard and the Dean of School of Social Sciences expressed concerns about need for a Professor in the Dept. in the forthcoming academic year, Hon'ble Vice Chancellor, as the Chairperson of the House, proposed to defer the subject. The House agreed to the proposal of Hon'ble Vice Chancellor.

**Agenda No.17/24/EC/16.07.2018**

**To consider and approve the recommendations of Screening Committees constituted for promotion of faculty members from Stage-1 to Stage-2 under Career Advancement Scheme (CAS)**

**Resolution 17:** The recommendations of the Screening Committees in case of promotion of faculty members of different Schools/Centres of university from Stage-1 to Stage-2 under Career Advancement Scheme (CAS) were placed before the House. The House noted that the Committees had found all the faculty members eligible for promotion. The House resolved that the notional promotion to the eligible faculty members may be granted from the dates of their eligibility given below. Monetary benefit upon promotion may be granted from the date of resolution of Executive Council.

<b>Name of the Employee</b>	<b>Designation and School</b>	<b>Date of Eligibility</b>
1. Dr. Sony Kunjappan	Assistant Professor, SSS	17.08.2015
2. Dr. Litty Denis	Assistant Professor, SSS	09.11.2015
3. Dr. Vinai Kumar Donthula	Assistant Professor, SLL&CS	21.08.2016
4. Dr. Jagnnatham Begari	Assistant Professor, SSS	08.09.2016
5. Dr. Jayashree Ambewadikar	Assistant Professor, SSS	28.11.2016
6. Dr. Ishmeet Kaur	Assistant Professor, SLL&CS	03.02.2018

Hon'ble Vice Chancellor also pointed out in cases of CAS promotions (Stage 1 to Stage 2) of below-mentioned employees of the university, given earlier, there were issues related to ascertaining the date of eligibility. In view of documentary evidences available to the

university regarding completion of Orientation and Refresher Course, the date of eligibility of these employees would change as given below.

Name of the Employee	Designation and School	Old Date of Eligibility	Revised Date of Eligibility
1. Dr. Vinod Sen	Assistant Professor, SSS	05.08.2014	15.02.2016
2. Dr. Tulika Tripathi	Assistant Professor, SSS	17.07.2014	06.06.2015
3. Dr. K. B. Agadi	Assistant Librarian	06.06.2012	03.12.2015

The House examined the agenda item and resolved that the Date of Eligibility in case of these employees shall stand revised as above.

### **Agenda No.18/24/EC/16.07.2018**

#### **To consider and approve the adoption of UGC model ordinances in Central University of Gujarat**

**Resolution 18:** The Registrar pointed out that though the university has put in place 40 ordinances so far on various administrative academic issues, there are still areas and subjects on which the university doesn't have ordinances to serve as policy. He referred to Model Ordinances for the Central Universities formulated by UGC on various academic, administrative and student-centric matters. Hon'ble Vice Chancellor pointed out that all Central universities look to UGC for regulatory and policy directions and as a result, many other new-established Central Universities have adopted UGC model ordinances for smooth functioning of the university. The House perused the following UGC model ordinances and resolved that the university shall adopt them and do the further needful in this regard.

UGC Ord	Title
01	Emoluments, terms and conditions of service of the Vice Chancellor
03	Emoluments, terms and conditions of service of the Registrar
04	Emoluments, terms and conditions of service of the Finance Officer
05	Emoluments, terms and conditions of service of the Controller of Examinations
06	Emoluments, terms and conditions of service of the Librarian
09	Duties of Heads of Departments/Centres
18	Fees payable by students of the University
21	Purchase Committee
24	Conditions of residence of the students of the University
25	Employees and Students' Grievances Redressal Committee
26	Rules for Medical Reimbursement
27	Powers and Functions of Heads of Departments of Studies
33	Functions and duties of the Centres in the School
34	Appointment of Examiners
35	Adjunct Faculty Members
38	Floating Posts
39	Admission, Enrollment, Migration and Transfer of Students
41	Code of Conduct of the Employees of the University
42	Course of Study
44	Reservation of seats and other special provisions for Admission
49	The Proctor
50	Transfer of Credits
52	Appointment of faculty against sanctioned posts under exigent situations

*(Note: It may be noted that due to oversight and slip in typing, UGC Ordinance No.6 above on "Emoluments, terms and conditions of service of the Librarian" was found missing from the*

agenda. This is being included in the list. The ratification for its inclusion will be requested in the next meeting of the Executive Council.)

**Agenda No.19/24/EC/16.07.2018**

**To consider and approve the implementation of UGC communication about observance of GoI rules/orders as applicable to Central Govt. Civilian Employees**

**Resolution 19:** The House considered UGC communication vide its letter F.No.22-9/2017(CU), dated 1<sup>st</sup> May 2018 about observance of GoI rules/orders as applicable to Central Govt. Civilian Employees in service matters. The House underlined the significance of this UGC communication and approved the same.

**Agenda No.20/24/EC/16.07.2018**

**To consider and approve the fixation of life-time membership fees for Alumni Association of the university**

**Resolution 20:** The House considered the fixation of life-time membership fees for Alumni Association of the university and *fixed it at Rs. 2000/- with a registration fees of Rs. 200.*

**Agenda No.21/24/EC/16.07.2018**

**To consider the requests of Shri Smruti Ranjan Dhal and Shri Prabhat Kumar for extension of their Study Leave from 11/05/2018 to 10/05/2019 and 25.08.2018 to 24.08.2020 respectively**

**Resolution 21:** The House considered the requests of Shri Smruti Ranjan Dhal and Shri Prabhat Kumar for extension of their Study Leave and opined that in a new university, faculty members play a major role in Centre building. Their absence for a longer period of time will have negative impact upon the academic wellbeing of the Centre. Further, the tenure of study leave granted to both these faculty members is sufficient for completing course work and other mandatory requirements. However, the House resolved to grant a further extension of 06 months to both the faculty members for finalizing their research proposals etc. subject to the condition that they resume their duties at the university immediately after the expiration of the extended leave period and do not apply for another extension.

**Agenda No.22/24/EC/16.07.2018**

**To consider the issue of grant of lien to Dr. Kamlesh Kumar**

**Resolution 22:** The House considered the issue of granting lien to Dr. Kamlesh Kumar, Assistant Professor, Central for Applied Chemistry (CAC) upon his selection as Senior Scientist (with Grade pay of 7600/-) at CSIR-Central Scientific Instruments Organization and resolved that in line with the past decisions of the Executive Council in such cases, a lien for six months be given to Dr. Kamlesh Kumar.

**Agenda No.23/24/EC/16.07.2018**

**To consider and approve hiring of new hostel buildings in Gandhinagar in lieu of Pethapur Hostel buildings**

**Resolution 23:** The House noted the notice to vacate given by the owner of Pethapur Hostels to university and identification of new hostels at Infocity, Gandhinagar through proper tender process by the university. The Registrar informed the House that the new agency, Ms. Smartline Facility Solution, will lease the Hostel on fair monthly rental value as per CPWD rates and that the matter was discussed in the meeting of Finance Committee

of university held on 06.07.2018. In view the facts, the House approved the hiring of new hostel buildings by the university.

**Agenda No.24/24/EC/16.07.2018**

**To consider and approve the Hostel Manual for University Hostels**

**Resolution 24:** The House considered the Hostel Manual for University Hostels prepared by a Committee in consonance with the Ordinance 15 of the university and approved it.

**Agenda No.25/24/EC/16.07.2018**

**To consider and approve restructuring of sanctioned faculty positions in School of International Studies (SIS) consequent upon the upgradation of Centre for Security Studies (CSS) to School of National Security Studies (SNSS)**

**Resolution 25:** The House considered the issue of restructuring of sanctioned faculty positions in School of International Studies (SIS) consequent upon the upgradation of Centre for Security Studies (CSS) to School of National Security Studies (SNSS) and resolved that as a result of restructuring, School of International studies will have 07 existing faculty positions and School of National Security Studies will have 07 existitng faculty positions (1:2:4) sanctioned under the Centre for Security Studies (CSS) in addition to new faculty positions sanctioned by UGC under its different Centres. The House also directed the university to amend Statute 40 of the university accordingly.

**Agenda No.26/24/EC/16.07.2018**

**To consider the issue of the recovery of additional contingency grant paid to university students under Non-NET Fellowship as against UGC-prescribed rates**

**Resolution 26:** The Registrar elaborated the issue of the recovery of additional contingency grant paid to university students under Non-NET Fellowship as against UGC-prescribed rates and informed the House that the university has already rectified the error. Hon'ble Vice Chancellor pointed out that as this was done from 2011 to 2017, many of the students who have been given the additional contingency of Rs. 2000/- per year have already left the university and it would be very difficult to take recovery from them. Further, the university gets students from poor financial background and they might not be in a position to return the additional contingency paid to them. The House considered the matter and unanimously resolved that in view of above facts, it would be impractical and undesirable to impose recovery on students. Instead, the university shall waive off the recovery amount from such students and request the audit party to drop the audit objection.

**Agenda No. AA01/24/EC/16.07.2018**

**To consider and approve the release of remaining 30% of arrears to Non-teaching staff of the university consequent upon the implementation of 7<sup>th</sup> CPC recommendations**

**Resolution AA01:** The House considered the UGC communication and approved the disbursement of 30% of arrears consequent upon the implementation of 7<sup>th</sup> CPC recommendations to the Non-teaching staff of the university from the existing funds of the university. The UGC's sanction in this regard may be adjusted in the university accounts as and when the funds are released by it.



**Agenda No. AA02/24/EC/16.07.2018**

**To consider and approve the Draft Annual Accounts of the University for the Financial Year 2017-18**

**Resolution AA02:** The House considered and approved the Draft Annual Accounts of the University for the Financial Year 2017-18 which was earlier placed before the Finance Committee and was approved by it.

**Agenda No. AA03/24/EC/16.07.2018**

**To consider nomination of a member of Executive Council to be the member of University Court**

**Resolution AA03:** Since quite a few nominated members of the Executive Council couldn't attend the meeting, the House resolved to defer the agenda item on nomination of a member of Executive Council to be the member of University Court.

**Agenda No. AA04/24/EC/16.07.2018**

**To ratify the deputation of university faculty members to attend Hindi World Conference at Mauritius**

**Resolution AA04:** Director, Rajbhasha in MHRD had written to the university for nominating as many scholars of Hindi in university as possible to attend 11<sup>th</sup> World Hindi Conference being organized by Ministry of External Affairs in Mauritius from 18<sup>th</sup>-20<sup>th</sup> August 2018. Accordingly, the university, vide its Order No. 104/2018-19 dated 22/06/2018 had deputed the following to attend the conference.

1. Prof. Alok Kumar Gupta, Professor, Centre for Studies in Hindi Language and Literature, SLL & CS.
2. Prof. Sanjeev Kumar Dubey, Professor and Chairperson, Centre for Studies in Hindi Language and Literature, SLL & CS
3. Dr. Pramod Tiwari, Assistant Professor, Centre for Studies in Hindi Language and Literature, SLL & CS

The House ratified the deputation of the above-mentioned university faculty members to attend 11<sup>th</sup> Hindi World Conference.

**Agenda No. TA01/24/EC/16.07.2018**

**To consider and approve the recommendations of Expert Committee constituted for promotion of eligible Professors from Stage-5 to Stage-6 under Career Advancement Scheme (CAS)**

**Resolution TA01:** The Expert Committees constituted by the Central University of Gujarat as per the UGC Regulations, 2010 for furnishing recommendations with regard to the promotion of eligible Professors from Stage-5 to Stage-6 under Career Advancement Scheme (CAS) had evaluated the academic profile of the applicants to determine their eligibility for the promotion. Further, the Committees also met on 14/07/2018 and submitted its recommendations to the university. The recommendations of the Expert Committees in case of promotion of Prof. M.H. Fulekar, Professor and Dean, School of Environment and Sustainable development and Prof. Alok Gupta, Professor, Centre for Hindi Studies, School of Language Literature and Cultural Studies from Stage-5 to Stage-6 under Career Advancement Scheme (CAS) were placed before the House. The House

noted that the Committee had found both the Professors eligible for promotion from Stage-5 to Stage-6 under CAS of UGC. The House approved the recommendations of the Expert Committee and resolved that promotion be granted to Prof. M.H. Fulekar and Prof. Alok Gupta from Stage-5 to Stage-6 under CAS of UGC from the date of resolution of Executive Council.

*Alok Gupta*

**Prof. Alok Gupta  
Registrar (Offg)**