



गुजरात केन्द्रीय विश्वविद्यालय
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)
CENTRAL UNIVERSITY OF GUJARAT
(Established by an Act of Parliament of India, No 25 of 2009)

F.No.5-6/2020-Admn. /1970

19/01/2023

Notification No. 78/HR/2022-23

Subject:- Engagement of retired Government officer as 'Consultant- Civil Engineer' for the consultation of permanent campus project in Central University of Gujarat, Gandhinagar.

The Central University of Gujarat invites applications from retired Government officers from the rank of Executive Engineer or equivalent from Central Government / State Government / PSU / Autonomous Body having considerable experience of functioning of Central Government Ministries / Departments for engagement as Consultant on contract basis as per following details:-

S/N	Name of Post	Number of Post
1	Consultant (Civil Engineer)	01

The terms and Conditions of the contract shall be as under:-

- The consolidated remuneration shall be payable, subject to periodical completion of work certified by the Controlling Officer. They will not be eligible for any other allowance or facility in addition to the consolidated pay. They will, however, continue to draw their pension and relief on pension as per their entitlement.
- Working hours shall nominally be from 09:30 AM to 06.00 PM during working days. However, in exigencies of work, they may be required to sit late and may be called on Saturdays/ Sundays and other holidays.
- They will be governed by the Official Secrets Act, 1923 , as amended from time to time and will not disclose to any unauthorized person(s) any information/data that may come to their notice during the period of their engagement as 'Consultant' in the Department. All such documents will be property of the University.
- They will not utilize or publish or disclose or part with, to a third party any part of the data or statistics or proceedings or information collected for purpose of their assignments or during the course of assignment for the Department without the express written consent of the University.
- The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the Department shall remain with the University.
- They will maintain highest standards of integrity, transparency, competitiveness, economy and efficiency while working as consultant in this Department. If required, they will cooperate fully with any legitimately provided/ constituted investigative body, conducting



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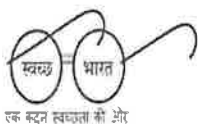
inquiry into processing or execution of the consultancy contract/ any other matter related with discharge of contractual obligations by the consultant.

- vii. The consultants appointed by the University shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the University nor will they indulge in any activity outside the terms of the contractual assignment.
- viii. They will complete the assigned task within the stipulated period as per the requirement of their controlling officers. They will not take up any assignment or contract which conflicts with the interest of the University during the contract period.
- ix. They shall be bounded to hand-over the entire set of records of assignment to the University before the expiry of the contract and before the final payment is released by the University.
- x. The engagement as Consultant can be terminated by the Department at any time without assigning any reason thereof by giving them 15 days' notice. However, in case a Consultant wishes to resign, he will have to give 15 days' advance notice or remuneration in lieu thereof before resigning from the engagement.
- xi. The services of the consultant shall be terminated, at any point of time, if
 - a) the services rendered by him/her are not satisfactory, or
 - b) Any declaration or information furnished by him/her proves to be false or having been willfully suppressed, or
 - c) There is any breach of any of the terms and conditions of contractual engagement or he/she is found to be involved in any act of indiscipline or misconduct or
 - d) He/she is found to be involved in any act that proves unbecoming of him/her; or
 - e) There is inadequacy of funds from which remuneration is paid. Before terminating the services of the consultant due to any of the reasons mentioned at S. No. (i) to (v), the employee will be given an opportunity to explain himself/ herself.

The following Qualification, Knowledge and skilled required as per below mentioned:-

➤ **Educational Qualifications:**

- i. Degree in Civil Engineering from a recognized Institute/ University or equivalent.
- ii. Experience in the relevant field from CPWD/State Government PWD services or similar organized services/Semi Government/ PSU/ Statutory or Autonomous organization/ University System.



एक स्वर स्वच्छता की ओर

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YEARS OF
CELEBRATING
THE MAHATMA



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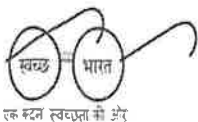
➤ **Roles / Activity**

- i. Co-ordination with architect, designers, construction agencies, and Central University authorities for smooth, speedy execution of all construction activities at new campus Baroda.
- ii. Assisting CU authorities in all technical, financial, contractual matters in execution of CU works at new campus Baroda.
- iii. Advance planning attending all building committee meetings, draft minutes, follow up and implementation.
- iv. Liaisoning with Ministry for implementation of all mandatory norms for the construction of new campus.
- v. Review of estimate, DE drawings, and comments for sanction, release of funds.
- vi. Conducting site inspection during construction of new campus and reinforcing all technical requirements including quality, utility, durability, and correction process and implementing contractual requirement verification of any items, work decision as considered by CU and its reporting for remedial measures.
- vii. To provide assistance in implementing labour regulation in construction and advise CU for any new items, execution and legal and arbitration matters.
- viii. To Visit regularly to construction site and to look after the construction activities and suggestion be given to the University Authority.
- ix. To act as representative of the University with agencies involved in construction.
- x. To approach various agencies of Government of Gujarat for water, electricity and roads for the University premises.
- xi. To verify the expenditure statement submitted by CPWD for time to time.
- xii. Any other work that may be assigned by the Competent Authority.

➤ **Remuneration:-**

The remuneration as per the Ministry of Finance's OM No. 3-25/2020-E.IIIA dated 9th December, 2020 will be as follows:-

A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.



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Example – An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs.1,55,900. Thus the basic pension will be Rs. 77,950. If the employee is appointed on contract basis, including as Consultant, the remuneration shall be fixed at Rs. 77,950 (1,55,900-77950).

The basic pension to be deducted from the last pay drawn shall be the pension as fixed at the time of refinement and as such, if the employee has availed of the commuted value of pension, the commuted portion of pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the committed portion shall be Rs. 31,180 (40% of 77,950) and the pension actually drawn shall be Rs.46,770. However, the amount of pension to be deducted from the last salary shall be Rs.77,950.

No Increment and Dearness Allowance shall be allowed during the term of the contract.

➤ **Allowance:-**

House Rent Allowance

No HRA shall be admissible

Transport Allowance

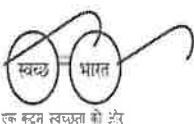
An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall be remain unchanged during the term of appointment. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.

➤ **Schedule for engagement:-**

- i. The terms of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.
- ii. The consultant shall sign an agreement of confidently with the Government of India containing a clause on Ethics and Integrity.

➤ **Leave of absence:-**

Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.



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Incidental Leave of 18 days per annum (@ 1.5 days per completed month of service) shall be admissible to the consultant. No other kind of leave shall be admissible. Accumulation of leave beyond the calendar year shall not be allowed. On termination/ completion of the contract, the consultant shall not be entitled to the benefit of encashment of the un-availed leave.

- **How to Apply:** Eligible candidate may apply in prescribed format as per Annexure-I along with relevant certificate and submit through online on “registrar@cug.ac.in” on or before 27/01/2023 at 05:30 pm.

Registrar (Offg.)

Copy to (by email):

1. VC Secretariat, CUG (by email)
2. ICT Chairperson - **with a request to upload this Notification on the University website.**

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