



गुजरात केन्द्रीय विश्वविद्यालय  
(भारत की संसद के अधिनियम सं. 25, 2009 के तहत स्थापित)  
**CENTRAL UNIVERSITY OF GUJARAT**  
(Established by an Act of Parliament of India, No 25 of 2009)

F. No. 1-31/2013-Admn./Vol-IV/152

17/05/2024

Circular No. 05/2024-25

**Sub: Identification of Room for keeping Student luggage.**

As per directions of the competent authority in a meeting held on 09/05/2024 in Seminar Hall in presence of Registrar, DSW, member of shifting committee, all the Deans and the Students of the University, it was decided that a Nodal Officer from Each School/Centre will be nominated to look after shifting related problems of the students, including luggage to be kept by them. Hence, all the Deans, Chairperson, HoDs are requested to appoint a Nodal Officer in this regard.

The following points are to be kept in mind: -

- A dedicated room be identified in the University Campus.
- Proper tagging of the luggage to be done by the students.
- Consent letter to be provided by the students to the Nodal Officer.
- Luggage should be kept in the identified rooms by the students.

All the Deans, HoDs, Chairperson, Coordinators are requested to convey this to all the students concerned.

A sample copy of the consent letter is attached herewith.

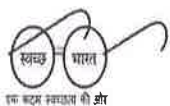
All the Deans, HoDs, Chairperson, Coordinators are requested to follow this Circular in letter and spirit.

  
Registrar (Offg.)

**Encl: As above**

**Copy to (By E-mail):**

- All Deans, Chairpersons, HoDs & Coordinators
- DSW- **Kindly disseminate among all Students.**
- Provost
- Proctor
- FO (Offg.)
- CoE
- All Officers
- IWD
- All Teaching and Non-Teaching Staff
- ICT Chairperson
- Rajbhasha Cell – **(For Hindi Translation)**
- Security Officer
- Professor I/C Library
- All wardens
- VC Secretariat – **for kind information of the Hon'ble Vice Chancellor.**
- All Notice Boards, Sec-29 & 30 Campus.
- Circular file



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